

Our journal accepts previously unpublished articles in the field of Applied Linguistics. The online version is published twice a year, in April and November. Manuscripts should be submitted both in MS Word, and PDF format before 15th March and 15th October, respectively, to either of the following email addresses:

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Manuscripts must be of 30,000 – 40,000 character length. Please do not use tabs, styles or word divisions and follow the editing guidelines described below.

Abstract

The abstract should be no more than 1000 characters in length, and should be written in a different language from that of the paper. Formatting requirements: ‘Times New Roman’, 11 point, single line spacing, justified alignment should be used throughout the abstract without indentation submitted in the language of the paper.

General text

Format: TNR, 14 point normal font, single line spacing, justified alignment, the first line of each paragraph having a 0.5 indentation, and with 2.5 margins left, right, head and foot. Figures and tables exceeding half-page size should be included in the appendix and referred to throughout the text with numbers.

Author(s), title, sub-title, chapter titles

The name(s) of the author(s): TNR, 14 point normal, small capitals and center-aligned. Include the affiliation and e-mail address of each author beneath the name(s) of the author(s) in TNR, 11 point normal font. The title should be TNR, 16 point bold font and center-aligned, while the subtitle and other chapter-titles should be TNR, 15 point, bold font, and left-aligned.

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The spread of English

Captions of tables and figures

Format: TNR, 11 point normal font; **tables**: above, center alignment; **figures**: below, center alignment.

To highlight keywords in the text use **bold** or *italics*; for listings, use indentation and bullets.

Linguistic examples

For linguistic examples in the text use *italics*; for **stimulus** words (if there are any) use bold font. Please, use the following symbols for /phoneme/, [sound], ‘letter’.

Citations, references

If the citation in the text is shorter than two lines, “put it into quotation marks”.

Longer quotations should be contained in their own new paragraph, 14 point font, without quotation marks, with a 1 cm indentation left and right. A 6 pt space is required before and after the citation.

In both cases give the exact reference. References (Grosjean, 1997) and exact references (Grosjean, 1997: 123) should appear in the format indicated in the brackets. In case of two authors, use surnames only; in case of multiple authors use *et al.* (McLeod, *et al.*, 1998: 23).

When referring to more than one publication of the same author from the same year, differentiate using small letters after the year; e.g. (Long, 1990a: 649-66) and (Long, 1990b: 251-85). Give details of the publications in References.

Notes

Notes should come after the text, numbered, TNR, 11 point normal font. Use single line spacing. Do not use footnotes.

References

All the references that appear in the text should be included in References. Formatting and order requirements: TNR, 11 point, single line spacing, a hanging indentation, author’s name: (bold), year (in brackets), title (chapter titles: normal, book titles: *italics*, journal article title: normal, journal: *italics*, place of publication: Publisher, pages. (see examples)

Books:

Latour, B. (1987) *Science in Action*. Cambridge, MA: Harvard University Press.

Stigler, F., Schweder, R. & Herdt, G. (Eds, 1990) *Cultural Psychology*. Cambridge: Cambridge University Press.

Kiss, J. (1995) *Társadalom és nyelvhasználat*. Budapest: Nemzeti Tankönyvkiadó.

Journal articles:

Long, M. (1990a) The least a second language acquisition theory needs to explain. *TESOL Quarterly* 24/4. 649-66.

Long, M. (1990b) Maturational constraints on language development. *Studies in Second Language Acquisition* 12/3. 251-285.

Réger, Z. (1986a) A gyermeknyelvi utánzás kutatása a pszicholingvisztikában. Egy új szempont. *Pszichológia* 6/1. 93-134.

Réger, Z. (1986b) The functions of imitation in child language. *Applied Psycholinguistics* 7. 323-352.

Book chapters:

Klaudy, K. & Károly, K. (2000) The text-organizing function of lexical repetition in translation. In: Olohan, M. (Ed.) *Intercultural faultlines. Research models in translation studies I. Textual and cognitive aspects*. Manchester, UK & Northampton, MA: St Jerome Publishing. 143-160.

Sulyok, H. (1994) A dalmáciai „latinok”. In: Annus G., Bárdos J. és Lengyel Zs. (szerk.) *II. Magyar Alkalmazott Nyelvészeti Konferencia 1992*. Veszprém: Egyetemi Kiadó. 315-318.

Appendix

Appendices should follow the Notes and References: TNR, 11 point, single line spacing. Include bigger and numbered Tables and Figures in the Appendix. Figures should be black and white and camera-ready, font size should be readable.

Reviews

Follow the above detailed guidelines when writing a review, do not use columns. The author and the title of the reviewed book should be placed at the top of the page, TNR, 16 point bold font, center-aligned, with the place of publication, publisher, year and number of pages in TNR, 11 point normal font and in brackets as follows:

David Graddol: The Future of English?

(London: The British Council. 1997. 64 p.)

The authors are kindly requested to follow the above detailed editing guidelines when submitting a manuscript. If the formatting fails to follow the above requirements, manuscripts will be sent back for emendation. Articles can be submitted all the year round, however, due to the operation of review procedures, the date of publication is not guaranteed in the issue subsequent to the submission date. The authors will be notified about the arrival of their article and about the reviewers' evaluation.